

## Board of Directors

Morris Rothman (President)  
Suzanne Amey (Vice-President)  
Montana Tait (Secretary)  
Katherine Hobbs (Member at large)  
Richard Langlois (Member at large)  
Wilhem Van Geysel (Member at large)



Board members are reminded to declare any potential conflict of interest with an agenda item or any item arising during the meeting that is not listed on the agenda.

Minutes For Meeting held Monday December 5, 2016 at 6:30PM

Location: Kitchissippi United Church

### PRESENT:

**BOARD:** Suzanne Amey, Katherine Hobbs, Richard Langlois, Morris Rothman, Montana Tait, Wilhem Van Geysel

**OTHER:** N/A

**REGRETS:** N/A

**QUORUM MET:** Yes

*Board members were reminded to declare any conflict of interest. None were declared.*

### 1. Approval of Agenda:

Motion to approve the meeting agenda: Moved by Suzanne Amey, seconded by Wilhem Van Geysel. Motion carried to approve agenda as presented.

### 2. Approval of Minutes of September 26, 2016 Board Meeting and Business Arising:

Approval of Minutes from Board of Directors' Meeting held on September 26, 2016 held at Kitchissippi United Church. Corrections to be made for spelling and information.

Motion to Approve the amended minutes of the September 26, 2016 Board Meeting: Moved by Richard Langlois, seconded by Suzanne Amey. Motion carried to approve the minutes of the September 26, 2016 Board of Directors Meeting with the corrections.

### 3. Secretary's Report:

- Montana has not yet received the seal.
- Montana has given the Savoy phone and a collection of Savoy documents to Morris. Montana will give the phone number to Morris after the meeting. Morris Rothman acknowledges receipt of the phone and documents.
- Montana is still working on a way to make the monthly meetings public.
- There have been no additions to the Savoy membership.

#### 4. Treasurer's Report:

Dave Milne has agreed to finish the report for the December Treasurer's report; following this, the Board will need a new treasurer.

Motion to hire Dael Foster as a bookkeeper to produce financial statements, review tax filings for 2015/16 & Non-Profit/Charitable Status, and review financial statements: Moved by Suzanne Amey, seconded by Katherine Hobbs.

#### 5. President Report: Meredith Matthews has received a cheque for her work on *Iolanthe*. She has not yet cashed it; this is now a non-issue for the Society.

**Storage options for Savoy:** Morris would like to continue to look into storage options for the Society. Wilhem mentioned that he may be able to find a cheap location for storage, as did Katherine; Katherine and Wilhelm to further investigate suitable storage options.

**Teddy Award follow-up:** Richard will bring the Teddy award to a future meeting. The Board agrees that the Teddy award should be kept up to date with the names of previous winners.

#### 6. Vice President's Report:

**Access to Savoy treasurer's email:** David Milne's access was revoked and the password changed.

#### 7. Old Business

**Publicity Account:** Suzanne to give the publicity account to Katherine.

**Help with developing contracts:** Wilhem is still working with Lise regarding specific positions the Board needs contracts for. The Board agreed that there should be a specific amount of money decided for each position before a contract is signed, and that each contract would specifically describe what each position entails and the expected number of working hours.

**Plaque for Gloria Young:** Wilhem will have the plaque for the Board at the next meeting.

**Updates to Website:** The Board agreed to make meeting minutes and updates available to its membership on the website.

#### 8. New Business

**Gloria Jean Nagy emails (in camera)**

#### 9. Planning 2016/2017

**Subcommittee update:** The committee is still in the works. The Board agreed that it should host a fundraising concert and that it should organise a volunteer and membership appreciation night.

Motion to keep the membership fee at \$50: Moved by Wilhem Van Geysel, seconded by Suzanne Amey. Motion carried.

## **10. Parking Lot**

### **Storage options for Society**

**Digitization of old Savoy Society of Ottawa Show Recordings:** Richard mentioned that he had some of the digitized files that had been kept by Ted before his death.

### **Corporate Seal**

### **Updates to Website (Report from Webmaster)**

### **Subcommittee update**

## **11. Date for Next Meeting**

Next meeting will be held after the Christmas holidays, to be decided at a later date.

## **12. Adjournment**

*Motion to adjourn the meeting: Suzanne Amey, seconded by Richard Langlois.*

**Meeting Adjourned at 8:15 PM.**